

Workforce Partnership of Greater Rhode Island

Board of Directors Meeting

October 14, 2009

Present: Evaristo Amaral, Michael Cassidy, Diane Cook, Bob Cooper, Joseph DeSantis, Joseph DiPina, Allen Durand, Cynthia Farrell, Raymond Filippone, Victoria Gailliard-Garrick, Kathleen Grygiel, Paul Harden, Lori Norris, Susan O'Donnell, Paul Ouellette, Raymond Pingitore, Betty Pleacher, Fred Ricci, Robin Smith, Phil Stone, Pat Talin, Andrew Tyska, Johan Uvin, and Steven Wilson. **Guests and Staff Present:** Christine Grieco, Brian Gambardella, Carlos Ribeiro, Diane Vendetti, Gail DuPont, Jen Buck, Sharon Geoffrey, and Mavis McGetrick, and Thomas Fay.

Absent: Vanessa Cooley, Alexis Devine, Wendy Kagan, Steven Kitchin, Peter Koch, Dorothy Mattiello, Courtney Murphy, Joseph Oakes Jr., Nancy Roderick, Scott Seaback, and Darrell Waldron.

With a quorum present, Vice-Chair Paul Ouellette called the meeting to order at approximately 8:15 A.M. He asked everyone to review the minutes from the previous meeting on September 9, 2009.

VOTE: Betty Pleacher moved and Joe DeSantis seconded to accept the minutes as written. The motion passed unanimously.

Chairman's Report:

Vice-Chair Paul Ouellette read a letter sent to Jane Nugent on behalf of the board thanking her for her contribution and service to the board and wishing her success in her future endeavors.

WPGRI Agreements / MOUs:

Christine Grieco presented Memorandum of Understandings for Board consideration. The MOUs between WPGRI and Department of Labor and Training (DLT) are for funding WIA Core, Intensive, and Training Services for WPGRI service areas in the provision of WIA Title I Services in the netWORKri Centers. One agreement is in the amount of \$500,000.00 for Adult and \$750,000.00 for Dislocated Workers. The other agreement allocates additional funds from the American Recovery and Reinvestment Act (ARRA) in the amount of \$350,000 for Adult and \$650,000.00 for Dislocated Workers.

The Strategic Committee has reviewed these MOUs and recommends passage of both agreements.

VOTE: Paul Harden motion to accept both MOUs as presented. Robin Smith seconded. The motion was passed in favor with one refusal.

Executive Director's Report:

Christine Grieco directed everyone's attention to the chart included in their packets for

PY2008 Rolling Four Quarters Final Report. Chris noted all standards were passed at 80% which is required by the feds and many standards were passed at 100%. The next chart shows the PY2008 WIA Final Report for Plan Contracted versus Actual Report. Again, the percentages for most standards exceed 100%. Chris commended the One-Stop counselors for their efforts in accomplishing such high numbers.

PY09 WPGRI Budget:

Diane Vendetti recommended a transfer of 20% from Adult to Dislocated Worker which the federal government allows, in order to serve more clients. Diane referred to the PY09 Adult and Dislocated Budget 10% of the total dollars will be retained for Administrative Cost, \$1.7 million is available for program dollars for Adults, \$3.1 million for Dislocated Workers, and \$1.25 million allocated for the One-Stop Centers. The bottom of the page indicates the projected service levels based on this funding. The PY09 Youth Budget is based on receiving \$2.1 million dollars. Allocations for Administrative Costs of 10% and program dollars of \$2 million with \$1.6 million available street dollars leaving a balance of \$612,000. The JDF allocations begin with \$1.5 million dollars with similar allocations leaving a balance of \$140,000. Diane referred to the ARRA budget for Adult & Dislocated Worker allocating additional funding of \$7.5 million. Allocations for Adult programs total \$1.3 million, \$2.7 for

Dislocated Workers and \$1 million for the One-Stop Centers. The service levels for training are listed at the bottom of the page. The final budget presented refers to the ARRA Youth funding. An allocation of \$2.3 million is available for street dollars leaving a balance of \$266,000.

VOTE: Joe DeSantis motioned to accept the PY09 WPGRI Budget as presented. Joe DiPina seconded. The motion passed unanimously.

Statewide Healthcare Grant Update:

Diane explained the Department of Labor issued a solicitation for grant applications to be funded under ARRA for healthcare training in the amount of \$5 million. WPGRI, Workforce Solutions of Providence/Cranston, Governor's Workforce Board, Quality Partners and Stepping-Up submitted a statewide application for this proposal in the amount of \$4.2 million and are optimistic of award selection.

Bio-Science for ISDI

Jen Buck stated three proposals were received requesting funding for ISDI Year 3.

A proposal from Rhode Island Nursing Association did not meet the threshold and was eliminated. A proposal from the Hospital Association of Rhode Island for the health care industry will be funded by Workforce Solutions of Providence/Cranston. WPGRI will fund Tech Collective for the bioscience industry in the amount of \$399,127. The focus will be on training of 110 incumbent workers

resulting in ten wage increases and seven promotions.

VOTE: Paul Harden motioned to fund Tech Collective in the amount of \$399,127 for ISDI Year 3. Ray Pingitore seconded. The motion passed unanimously.

COMMITTEE REPORTS:

Board Development. Paul Ouellette stated an updated list of committee assignments is included in the packets along with a list of members and their term expiration dates. The position of Board Treasurer is still vacant and Paul asked members who have experience with budgets to consider applying for this position. An ethics training session conducted by Jason Gramitt for new board and staff members will be held immediately after the board meeting next month. Board members will be asked to make a short presentation about their business in an effort for members to get to know each other better. Joe DiPina and Joe DeSantis have volunteered for November. The Central Rhode Island Chamber will present Steve Kitchin with the Al Andrews Community Achievement Award at their meeting on October 29th at the Sheraton Hotel in Warwick Please contact the chamber if you wish to attend.

Strategic Development Committee. Paul Harden announced three classes have started training for CVS Pharmacy Tech 2 program. Currently the training is through ITAs but will transfer to a

customized training model in January. CVS's goal is to hire 200 pharmacy techs within the next 6-9 months. The call center is expected to open on December 1, 2009.

Youth Council. Cynthia Farrell directed attention to the table entitled Youth Served 2001-2009 which lists WIA, JDF, and ARRA programs. The total number of youths served in 2001 was 130 this number has consistently increased to 2,947 youths served in 2009.

Quality Assurance. Michael Cassidy reported on the Individual Training Accounts (ITA). A table displaying the total number of clients served shows an increase from 231 in PY07 to 699 in PY08. Included in the packets for review is a list of the clients enrolled in each program for PY07 and a current list of the 50 training institutes offering 256 program options. Jen Buck has completed monitoring eleven randomly selected training institutions. Brian Gambardella has begun examination of WIA and JDF for PY07 and PY08, a report is attached for review. All Board Members are invited to join the monitoring of One-Stop Centers which have been scheduled as follows: Pawtucket on October 28th, Woonsocket on November 2nd, and West Warwick on November 5th. .

There was no Old or New Business to come before the board.

VOTE: Michael Cassidy motioned to adjourn the meeting at approximately 9:20 A.M. Sue O'Donnell seconded. The next meeting

of the Board of Directors is scheduled for November 10, 2009.

Respectfully submitted,

Gail DuPont